

Fund 610 - Solid Waste Operations

Fund Type	Solid Waste Operations				Control	Enterprise Funds					
	2015 Actual	2016 Actual	2017 Amended Budget	06/30/17 Actual	2018 Adopted Budget	Forecast				Budget Variance 2017-2018	%
						2019	2020	2021	2022		Change
Revenue											
Charges for Services	5,003,799	5,511,281	6,244,457	2,625,349	5,347,191	5,347,191	5,347,191	5,347,191	5,347,191	(897,266)	-14%
Interest Earnings	2,162	3,096	4,656	1,885	2,800	2,500	2,500	2,500	2,500	(1,856)	-40%
Other Income	361,072	50,678	75,036	51,000	124,200	56,200	151,200	56,200	56,200	49,164	66%
Transfers In	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	5,367,033	5,565,055	6,324,149	2,678,234	5,474,191	5,405,891	5,500,891	5,405,891	5,405,891	(849,958)	-13%
Expenditures by Type											
Personnel											
Salaries & Wages	1,204,219	1,070,937	1,148,826	531,184	1,112,889	1,124,659	1,136,834	1,152,156	1,167,577	(35,937)	-3%
Fringe Benefits	451,964	458,405	632,296	289,541	608,180	638,509	672,020	708,559	747,821	(24,116)	-4%
Total Personnel	1,656,183	1,529,342	1,781,122	820,724	1,721,069	1,763,168	1,808,854	1,860,715	1,915,398	(60,053)	-3%
Supplies	283,987	309,671	237,532	114,016	373,700	240,232	246,309	252,567	259,014	136,168	57%
Services & Charges											
Professional Services	824,308	774,231	483,056	193,592	171,435	174,007	177,487	181,036	184,657	(311,621)	-65%
Printing & Advertising	1,025	37	250	43	250	250	250	250	250	-	0%
Utilities	-	-	6,900	-	-	-	-	-	-	(6,900)	-100%
Education & Training	-	4,101	10,000	2,245	10,000	10,000	10,000	10,000	10,000	-	0%
Travel	118,832	1,371	4,900	1,520	9,900	9,900	9,900	9,900	9,900	5,000	102%
Repairs & Maintenance	720,468	756,162	884,538	362,460	661,500	642,250	643,038	643,864	644,733	(223,038)	-25%
Other Interfund Allocations	142,879	390,777	363,689	181,842	573,717	583,401	595,069	606,971	619,110	210,028	58%
Debt Service											
Principal	49,000	9,700	7,682	-	-	-	-	-	-	(7,682)	-100%
Interest & Fees	-	-	-	-	-	-	-	-	-	-	-
Insurance	98,664	100,476	76,404	38,202	105,956	107,545	109,696	111,890	114,128	29,552	39%
Transfers Out	659,600	925,000	835,613	493,600	1,076,706	1,113,809	1,106,897	808,845	584,393	241,093	29%
Other Services & Charges	915,270	848,840	971,224	401,344	749,400	749,900	750,405	750,915	751,430	(221,824)	-23%
Total Services & Charges	3,530,046	3,810,695	3,644,256	1,674,848	3,358,864	3,391,062	3,402,742	3,123,671	2,918,601	(285,392)	-8%
Capital	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	5,470,216	5,649,708	5,662,910	2,609,589	5,453,633	5,394,462	5,457,905	5,236,953	5,093,013	(209,277)	-4%
Net Surplus / (Deficit)	(103,183)	(84,653)	661,239	68,645	20,558	11,429	42,986	168,938	312,878		
Beginning Cash Balance	405,863	318,912	193,005		854,244	874,802	886,231	929,217	1,098,155	Cash Reserve	
Cash Adjustments	16,232	(41,254)	-		-	-	-	-	-	-10% of Annual expenditures	
Ending Cash Balance	318,912	193,005	854,244		874,802	886,231	929,217	1,098,155	1,411,033		
Cash Reserves Target	1,094,043	564,971	566,291		545,363	539,446	545,791	523,695	509,301		

Fund Purpose:

This fund accounts for the operations of the Solid Waste Department. It is funded by charging City residents a monthly fee for pick-up and disposal of trash at area landfills and recycling centers. Funds are transferred out to the Solid Waste Capital Fund #611 for the payment of debt service obligations as needed.

Explain Significant Revenue, Expenditure and Staffing Changes/Variations Below:

Decrease in budgeted revenue is mainly due to the fact that Recycling fees are now on residents' property tax bills instead of being collected by Solid Waste and then paid to Solid Waste Management District. *** Staffing:** Reduced Picker I's by 3, Created one additional Job Leader position, Created one additional Superintendent V- Route Manager position, Reduced Drivers by 1.

Staffing (Full-Time Employees only)	2017			2018	Forecast			
Position (*new titles)	2016 Actual	Amended Budget	06/30/17 Actual	Proposed Budget	2019	2020	2021	2022
Non-Bargaining								
Manager - Solid Waste Operations	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Director - Solid Waste Operations	0.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Secretary V	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Superintendent V - Route Manager*	1.0	1.0	1.0	2.0	2.0	2.0	2.0	2.0
Total Non-Bargaining	4.0	4.0	4.0	5.0	5.0	5.0	5.0	5.0
Bargaining								
Driver	16.0	16.0	15.0	15.0	15.0	15.0	15.0	15.0
Picker I	5.0	5.0	5.0	2.0	2.0	2.0	2.0	2.0
Job Leader*	1.0	1.0	1.0	2.0	2.0	2.0	2.0	2.0
Total Non-Bargaining	22.0	22.0	21.0	19.0	19.0	19.0	19.0	19.0
Total Full-Time Employees	26.0	26.0	25.0	24.0	24.0	24.0	24.0	24.0

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Accomplishments, Goals, KPI's

2017 Accomplishments & Outcomes

- Reduced complaints by 45%
- Increased customer satisfaction by 53%
- Successfully moved 12,590 alley to curbside collection to date
- Implemented the ELEMOS RFID program
- Increased efficiencies in extra pick ups by 33%
- Reduced yard waste misses by 4%
- Recovered \$151,077.44 per year in inaccurate billing



Yard Waste Pickup

2018 Department Goals & Objectives and Linkage to City Results

Vibrant & Welcoming Neighborhoods

Priority Based Budgeting Result: Offers proactive solid waste management, convenient trash collection and efficient yard debris removal that preserves the health and appearance of the community

- Improve customer service
- Improve route efficiency with the utilization of Route Planner
- Complete alley to curbside transition
- Offer new container cleaning program
- Create education programs for public awareness

Key Performance Indicators (KPI's)

Measure	Type	Long Term Goal	2016 Actual	2017 Estimated	2018 Target
- Number of complaints	Efficiency	0	381	296	250
- Customer satisfaction	Quality	80%	43%	66%	70%
- Number of missed Trash collection	Efficiency	0	1,788	2,000	1,248
- Number of missed Yard Waste collection	Efficiency	0	1,377	1,246	750
- Number of Accidents	Effectiveness	0	47	24	15

Types: output, efficiency, effectiveness, quality, outcome, technology

2018 Significant Changes/Challenges/Opportunities

- Complete alley to curbside transition
- Create a positive work environment where all can thrive

Alley to Curbside Transition

