

Fund 258 - Human Rights Federal Grant

Fund Type	Human Rights Federal Grant					Control	Special Revenue Funds					
	2015 Actual	2016 Actual	2017 Amended Budget	06/30/17 Actual	2018 Adopted Budget		Forecast				Budget Variance	%
							2019	2020	2021	2022	2017-2018	Change
Revenue												
Grants/Intergovernmental	77,117	209,350	236,200	91,200	145,000		145,000	145,000	145,000	145,000	(91,200)	-39%
Interest Earnings	2,506	4,075	4,873	1,992	2,000		2,000	2,000	2,000	2,000	(2,873)	-59%
Other Income	24,082	26,933	18,040	12,602	20,400		20,400	20,400	20,400	20,400	2,360	13%
Transfers In	-	-	-	-	-		-	-	-	-	-	-
Total Revenue	103,705	240,358	259,113	105,794	167,400		167,400	167,400	167,400	167,400	(91,713)	-35%
Expenditures by Type												
Personnel												
Salaries & Wages	88,073	87,510	74,618	28,305	53,397		54,465	55,554	56,665	57,798	(21,221)	-28%
Fringe Benefits	30,813	32,997	51,478	13,148	26,616		27,535	28,594	29,699	30,854	(24,862)	-48%
Total Personnel	118,886	120,507	126,096	41,453	80,013		82,000	84,148	86,364	88,652	(46,083)	-37%
Supplies	1,818	1,264	7,630	6,020	2,000		2,000	2,000	2,000	2,000	(5,630)	-74%
Services & Charges												
Professional Services	40,769	26,071	27,747	14,977	27,800		27,800	27,800	27,800	27,800	53	0%
Printing & Advertising	27,353	18,181	15,000	8,683	22,000		22,000	22,000	22,000	22,000	7,000	47%
Education & Training	1,928	3,879	3,500	10	3,500		3,500	3,500	3,500	3,500	-	0%
Travel	8,140	5,985	13,000	273	15,300		15,300	15,300	15,300	15,300	2,300	18%
Other Services & Charges	9,668	9,802	8,800	1,303	12,300		12,300	12,300	12,300	12,300	3,500	40%
Total Services & Charges	87,858	63,918	68,047	25,247	80,900		80,900	80,900	80,900	80,900	12,853	19%
Capital	-	-	-	-	-		-	-	-	-	-	-
Total Expenditures	208,562	185,689	201,773	72,720	162,913		164,900	167,048	169,264	171,552	(38,860)	-19%
Net Surplus / (Deficit)	(104,857)	54,669	57,340	33,074	4,487		2,500	352	(1,864)	(4,152)		
Beginning Cash Balance	529,763	424,866	479,360		536,700		541,187	543,687	544,039	542,175		
Cash Adjustments	(40)	(175)	-		-		-	-	-	-		
Ending Cash Balance	424,866	479,360	536,700		541,187		543,687	544,039	542,175	538,023		
Cash Reserves Target	41,712	46,422	50,443		40,728		41,225	41,762	42,316	42,888		
											Cash Reserve	25% of Annual expenditures

Fund Purpose:

This fund tracks the portion of the Human Rights Department that is funded by the federal government, including grants from the Department of Housing & Urban Development (HUD) and the Equal Employment Opportunity Commission (EEOC). The Human Rights Department's mission is to educate and promote fair housing as well as ensure that all citizens receive equal employment opportunity.

Explain Significant Revenue, Expenditure and Staffing Changes/Variations Below:

The Human Rights Commission would like to promote an Investigator VI, to Housing Manager (new position pending Mayor approval). This is to compensate her for the added workload that she will assume as the Commission has lost two of its employees and there are no plans to replace them.

For goals, accomplishments, and KPI's see the Human Rights Department in the General Fund (101-1008).

Staffing (Full-Time Employees only)	2017			2018	Forecast			
Position	2016 Actual	Amended Budget	06/30/17 Actual	Proposed Budget	2019	2020	2021	2022
Non-Bargaining								
Investigator III	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0
Investigator VI	1.0	1.0	1.0	0.0	0.0	0.0	0.0	0.0
Housing Manager *	0.0	0.0	0.0	1.0	1.0	1.0	1.0	1.0
Total Non-Bargaining	2.0	2.0	1.0	1.0	1.0	1.0	1.0	1.0

The Human Rights Commission would like to promote an employee from an Investigator VI to a Housing Manager (new position pending Mayor approval). They will assume additional responsibilities and workload will increase due to the loss of two employees.